

**Payment Information / Gift Aid Declaration**  
**Opportunity Through Education – UK Charity No: 1179046**

**Instructions**

Please either send this completed form to Mr Alan Lion, Trustee OTE, The Long House, Hurtmore Road, Godalming, Surrey GU7 2RB (phone 01483 420859) or scan the completed form and send the scanned document to alion@btinternet.com. Please include "Gift Aid OTE" in the subject title of the email.

**Please** set up a bank transfer (one-off) or Standing Order (regular payments) from your account to the following account for the amount you have written in the "Details of Payment" below:

Sort Code: **09-01-29**, account number: **27543793** and name: **Opportunity Through Education**

**Donor's Details**

Title \_\_\_\_\_ First Name \_\_\_\_\_ Surname \_\_\_\_\_

Home address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

By signing below, I consent to OTE using the data provided by me for the purposes of the good running of the charity. OTE undertakes not to supply this data to any third party without your explicit consent. You can withdraw this consent at any time by contacting OTE (email: alion@btinternet.com).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Details Of Payment**

Date Starts\*: \_\_\_\_\_ For\*\*: OTE / Welcome Home School / Rebecca / Liz

Frequency of Payment\*: \_\_\_\_\_ Amount Of Payment: £ \_\_\_\_\_

\*If you wish to make a one-off payment, please just enter a Frequency of Payment of "one-off" and the date the payment was made to the right of the Date Starts label.

\*\* Please circle the section of OTE which is to receive the money.

**Gift Aid Declaration – Please TICK BOX IF RELEVANT**

Please treat all gifts of money that I have made in the past 6 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.

**Please tick the box above** if you pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that the Opportunity Through Education (OTE) will reclaim on your gifts for that tax year. OTE will reclaim 25p of tax on every £1 you give. **If you pay income tax at the higher rate**, you must include all your Gift Aid donations on your tax return if you want to receive the additional tax relief due to you. **Please notify** Opportunity Through Education if you want to cancel this declaration or change your name or home address or no longer pay sufficient tax on your income and/or capital gains (**and** you have ticked the box) or you cancel a regular payment.